

Harvard Energy Advisory Committee
Meeting September 24, 2008 7:30 -9:30 PM
Hapgood Room, Old Library, Harvard, MA

Final Minutes and Action Items

Attendees: Bill Blackwell, Eric Broadbent, Helen Kilian, Brian Smith, Jack Spero, Patty Wenger, Rene Roy, Forrest Hodgkins (PT)

1. The minutes of the 9/10/08 meeting were approved with comment.
2. DPW Main Garage Roof - Roof/Insulation – There are different opinions on the benefit of additional insulation (discussed R30 to R50) and a final recommendation will not be made until the costs are known. The committee discussed that 1” foam insulation on the walls would make a much more significant reduction in energy usage than additional roof insulation.
3. Schools
 - a. Helen discussed her efforts with the Environmental Club and her discussion with Jim O’Shea. In order to raise awareness about energy usage and costs, a display will be put together to show monthly data with comparisons to other high schools.
4. National Grid Whole Building Assessment and Energy Efficiency Services –
 - a. **Action** - NGrid Prescreening – Help Mark Force complete questionnaire – B. Blackwell
 - b. **Action** - Discuss with National Grid the delay in DOER grants and what options there are to have allowable contractors identified and costs estimated for the other building audits.– B. Smith
5. Geothermal –
 - a. **Action** – Email directions and information for visit to Hastings school in Westborough on Tues 9/30 at 1 PM to review their geothermal system – R. Roy.
6. HEAC Progress Report and Priorities for BOS meeting – B. Smith
 - a. **Action** – Update progress report and provide for review. – B. Smith
7. Energy Publicity –
 - a. **Action** - Investigate topics to provide local newspapers. – E. Broadbent

Outstanding Actions

- Action** – Obtain remaining gas & fuel data and complete a third year of all data. D.Fay
Action – Obtain copies of 2 utility bills for each building and submit to DOER. – F. Hodgkins
Action - Provide data to complete 08 energy data to give to EEI. – D. Fay
Action - Talk to Chuck Fosner at EEI to assist in obtaining a proposal – B. Blackwell
Action – Arrange geothermal presentation for town hall or similar room. Consider notifying a newspaper to publicize it (Lynda King). – R. Roy

Progress Report to BOS October 7, 2008

Next Scheduled Meeting – October 8, 2008 7:30 PM Hapgood Room, Old Library